

**KENTUCKY DEPARTMENT OF EDUCATION**  
**DIVISION OF FACILITIES MANAGEMENT**

**PURCHASE ORDER**  
**702 KAR 4:160**  
**May 1993**

BOARD OF EDUCATION: \_\_\_\_\_

**THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL  
PACKAGES, INVOICES AND SHIPPING PAPERS**

P. O. NUMBER: \_\_\_\_\_

KENTUCKY SALES TAX  
EXEMPTION NUMBER: \_\_\_\_\_

BID DIVISION NUMBER: \_\_\_\_\_

DATE OF ORDER: \_\_\_\_\_

CATEGORY: \_\_\_\_\_

VENDOR NAME: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

VENDOR ADDRESS: \_\_\_\_\_

PURCHASER: \_\_\_\_\_

AUTHORIZED SIGNATURE:

SHIP TO: \_\_\_\_\_

(Approved by Central Office)

ATTENTION OF: \_\_\_\_\_

(Approved by Vendor)

ADDRESS: \_\_\_\_\_

DATE: \_\_\_\_\_

ALLOCATION CHARGED: \_\_\_\_\_

QUANTITY	CAT. NUMBER	DESCRIPTION	UNIT PRICE	TOTAL
		Furnish the necessary materials to complete		
		the following bid division (s) in its entirety.		
		All materials shall be in accordance with the		
		requirements of the Contract Documents		
		prepared by:		
		Bid Division (s):	L. S.	